

**April 22<sup>nd</sup>, 2022**

Residents/Family/Friends/Staff,

**Guest Meals:** In collaboration with Forefront and easing of pandemic restrictions, we are pleased to announce resuming guest meals for purchase during lunch and dinner beginning on Monday April 25<sup>th</sup>. The Guest meal offering will mirror the standard meal scheduled for the Residents. Beverages are not included however they are available for purchase at a vending machine located on the 1<sup>st</sup> floor. The tray will be delivered to your loved one's room along with their tray. Guest meals are available for purchase from the Receptionist at the Garden Level for \$5 each and the only forms of acceptable payment at this time are cash or RTA deduction. Verbal permission from a Resident who is alert and oriented is required before a family member can request funds to purchase a meal be deducted from a Resident Trust Account. Orders will be communicated to the Kitchen following receipt of payment. Lunch requests need to be in by 11:00 AM and dinner requests need to be in by 4:00 PM. Orders will be accepted only on the day the meal is served (no pre-orders will be accepted). We will be trialing this program for two months. Please feel free to communicate feedback regarding your experience with this program to [hhefren@beechwoodhome.com](mailto:hhefren@beechwoodhome.com).

**Breakfast Serving Times:** To better reflect what is occurring in our dining rooms, breakfast will be served at the following times to ensure the highest quality experience. 1<sup>st</sup> floor: 8:00 AM 2<sup>nd</sup> floor: 8:15 AM 3<sup>rd</sup> floor: 7:55 AM

**Vaccine Booster Clinic:** Skilled Care Pharmacy will be conducting a vaccine clinic on May 2<sup>nd</sup> between 9a-11a to administer vaccines to those who qualify. For the 2<sup>nd</sup> booster (aka 4<sup>th</sup> shot) a Resident/Staff member needs to be 50+ years old and a duration of at least four months has passed since your 1<sup>st</sup> booster (aka 3<sup>rd</sup> shot). This will be the last vaccination clinic available for staff related to the availability of vaccines in the community.

**Who To Contact Quick Reference Guide:** This guide was created to help direct questions/comments/concerns to the most appropriate individual to ensure a timely response to your inquiry.

As always, if you have any questions, please contact:

Heather Hefren [hhefren@beechwoodhome.com](mailto:hhefren@beechwoodhome.com) (Director of Social Services),

Scot Harmon [sharmon@beechwoodhome.com](mailto:sharmon@beechwoodhome.com) (Administrator) and/or

Patricia Clark [pclark@beechwoodhome.com](mailto:pclark@beechwoodhome.com) (CEO).

Sincerely,

Scot Harmon (Administrator) & Patricia Clark, DM (CEO, Administrator)