



July 7, 2020

Dear Residents/Family/Friends/Staff,

As you know, our whole world is dealing with an unprecedented crisis related to the highly contagious novel coronavirus (COVID-19). We are all pulling together to try to “flatten the curve” so that we can make sure that there are sufficient resources to protect those who are most vulnerable. In order for us all to be able to make informed decisions about what is best for ourselves and our families, we believe that it is important that people know where COVID-19 has manifested.

***We have experienced a positive COVID-19 test.***

Unfortunately, despite our efforts, like so many other communities like ours, we too have had a staff member test positive for COVID-19. This staff member was immediately removed from the schedule to minimize exposure risk to other Residents/Staff and will remain on medical leave until a physician certifies they are safe to return to work. While this is not unexpected, it still saddens us, and our hearts go out to those affected. We have notified our local and state departments of health and will continue to work with them to monitor our active cases.

***We are taking steps to reduce the spread of infection.***

Given the high risk to the population that we serve, we have adopted a number of measures designed to protect our residents and staff. These include a no visitor policy except for hospice, enhanced health screening of residents and staff multiple times a day, isolating residents with symptoms, maintain our residents to their designated floors, maintaining the same staff to individual floors, sending staff with symptoms home to quarantine, providing all staff and residents with the appropriate personal protective equipment, providing the front-line staff with homemade masks for their personal use outside of work, facility-wide access to hand sanitizer and disinfected products for work areas and many other measures informed by guidance from federal agencies, such as the Centers for Disease Control (CDC).

***We will not be sharing details publicly about positive tests.***

Rest assured, if we need to contact a family member with updates about a specific resident, we will reach out directly. But, also, please note that out of respect to those affected and their families and, in accordance with privacy laws, we will not be sharing any details regarding our positive cases publicly.

***Action Plan.***

We have contacted UC Health and will be picking up Covid-19 test kits this afternoon to begin proactive screening of everyone associated with the facility. Out of an abundance of caution, the proactive screening will include testing all Residents and Staff **twice**, with swabs spaced out 5-7 days apart to ensure that we are able to quickly identify anyone who is currently asymptomatic in addition to anyone that develops symptoms over the next week. Any subsequent positive test results will be communicated.

***Contact us with questions.***

We know that this pandemic is particularly challenging for you. We empathize with your feelings of separation and vulnerability, and we want to thank you for your ongoing support and trust. If you have any questions about COVID-19 or the steps that we are taking to protect our residents, please contact Scot Harmon, Administrator, at 513-842-0774, [sharmon@beechwoodhome.com](mailto:sharmon@beechwoodhome.com).

Sincerely,  
Scot Harmon,  
Administrator

Patricia A. Clark, DM  
CEO, Administrator